



Orange County American Chemical Society College Awards Dinner Banquet 2013 Reservation Information

Date & Time: Wednesday, April 24, 2013, 6:00PM~

Location: Concordia University, 1530 Concordia West, Irvine, CA 92612
Check in will be in the foyer of the Grimm Hall North, located on the third floor of Conference Center

Cost: Please make your payment during your online reservation process through the website, www.OCACS.org. See below for more information.

- 1) No charge for the award recipients AND one sponsoring faculty member
- 2) \$22.00 per person for other faculty, family, and friends of recipients
- 3) \$22.00 per person for all other guests including ACS members

Menu: Italian Dinner with Vegetable Lasagna and Rosemary Chicken

Reservation Required: Please make your dinner reservations and your payment by 12 noon on Friday, April 17, 2013, through the website www.OCACS.org.
(The reservation page will become available on Monday, 04/01/2013)

How to reach the online reservation page for the College Award Dinner:

- (1) Go to the OCACS website [<http://www.ocacs.org>]
- (2) From the main page of OCACS, click "Calendar" link.
- (3) Scroll down the screen of ACS Orange County Section Calendar and find the link for Wed. 04/24 College Award Dinner Banquet link. Click the link.
- (4) Choose the reservation type, and then follow the instructions to complete step 1 (Make payment at Paypal website) AND step 2 (Register the guest names at the OCACS website).

ATTENTION

This year, your payment will be collected during the online reservation process. Payment options are credit card, Paypal or a check payable to OCACS (a check must be mailed to OCACS, P.O. Box 211, Placentia, CA 92871, and must be received by 12 noon on April 17, 2013). Please note that ***all reservations and payments are final once they are submitted*** and we cannot accommodate any changes in reservations or refund your payment. Also, ***we cannot accept any payment at the registration on the day of event.*** Please print the online receipt and bring to the registration desk on the day of College Dinner. For more information, please contact Dr. Allison Gotoh at ocacs.reservation@gmail.com.

Schedule: Registration & Social: 6:00pm Dinner: 6:15pm
Presentation: 7:15pm Awards Program: 8:00pm

Directions: From the 405 Freeway, take Jeffrey-University exit, and then drive west toward UC Irvine. Turn left from University onto Ridgeline, then immediately right onto Concordia. Gate attendant will direct you to free parking in the Main Parking Lot for the OCACS College Awards Dinner.
(Alternative driving direction can be found at <http://www.cui.edu/aboutcui/index.aspx?id=46>)



How to make reservation for the friends and family of the award recipients, faculty members, and fellow ACS members.

We welcome the friends and family of the award recipients, faculty members, and fellow ACS members to the Awards dinner meeting. The prepaid reservations are required for all the guests to ensure enough seating and food for all the attending guests. Please kindly let them know the reservation procedure provided below and urge them to make reservation at their earliest convenience, but no later than April 17, 2013 (Friday) 12pm noon.

To reach the reservation form for the friends and family or ACS members,

- (i) Go to the OCACS website [<http://www.ocacs.org>]
- (ii) From the main page of OCACS, click "Calendar" link.
- (iii) Scroll down the screen of ACS Orange County Section Calendar and find the link for Wed. 04/24 College Award Dinner Banquet link. Click the link.
- (iv) Choose the reservation type by clicking the "Guests of Students" or "ACS members/Guest" button.
- (v) Choose the payment type (Paypal, Credit Card or Check):

*If you choose Paypal or credit card option, you will be directed to the Paypal website. Be sure to adjust the "quantity" of your purchase according to the number of guest you are registering and paying. Then finalize the payment following the instruction given by the Paypal page. Please note that no refunds will be given once the payment is submitted. After you submit the payment, please print receipt for your record.

*If you choose the check option, please make your check payable to OCACS, and mail to OCACS, P.O. Box 211, Placentia, CA 92871. All checks must be received by 12pm noon of April 17, 2013. Also, be sure to complete the step 2 of the reservation process (see below for instruction) at the OCACS website.

- (vi) Once you submit the payment, click on the "Return to the American Chemical Society Orange County Section" to continue to step 2 of the reservation process. This link will redirect you back to the OCACS form where you can input the names of each paid guest. Please be sure to specify your affiliation or/and the name of the student award recipient you are associated with. The seating at the banquet will be arranged based on the information you provide on this page. Once you type all the information, print the screen and bring the printout along with the payment receipt to the registration desk on the day of the event."